



President: Lori Norman – ByLaws Cmte Chair	MercedCERA Ret Bd Rep ALT: Michael Harris
Vice-President: Dartine Solis: Healthcare Cmte Chair, ByLaws Cmt	Director: Mary Brooks:(RSM): Chair- Election/Nomination
Secretary Karen Rodriguez: Scholarship, Healthcare & ByLaws Cmt	Director: Michle Burroughs- Registration, greenTickets, Election Cmt
Treasurer: Richard St. Marie: Audit, Scholarship Chair	Director: Kelly Pedrozo: Trips, activities, door prizes
CRCEA Delegate: Lori Norman – Alt Richard St. Marie	Director: Bernedette Castaneda: ByLaws Cmtes, Scholarship Cmt
MercedCERA Retirement Bd Representative – Scott Johnston	Director: Gloria Keene: Events (speakers/Presenters)
Past President: Lola Barnett	Director: <b>Vacant</b> : Communication/Newsletter/Facebook

## MINUTES

### REMCOAI Board of Directors Meeting (690 W. 19<sup>th</sup> Street) – 1/14/2026 9:30 AM

Next Board Meetings: (April 15, 2026, Jul 8, 2026, Oct 13, 2026)

**CALL TO ORDER:** President Lori Norman

**ROLL CALL OF ATTENDEES:** Quorum consisting of Lori Norman, Dartine Solis, Karen Rodriguez, Mary Brooks, Michle Burroughs, Bernedette Castaneda, and Gloria Keene

#### SECRETARY’S REPORT:

- Minutes of 10/14/2025 Board of Directors Meeting – Secretary Karen Rodriguez
  - Minutes of 12/09/2025, General Membership Meeting – Secretary Karen Rodriguez
- Action Item: Unanimously approved as submitted (Motion made by Solis /2<sup>nd</sup> by Burroughs).

#### TREASURER REPORT:

- Treasurer Richard St. Marie Financial Report/Taxes: Lori shared the financial report for the quarter ending 9/30/25. She will be working on the taxes after Richard completes the year-end financial report. Signatures on our checking account need to be updated to remove outgoing Secretary LaVon Justice and add incoming Secretary Karen Rodriguez. Others authorized to sign remain unchanged: President – Lori Norman, Treasurer – Richard St. Marie
- Action Item: 9/30/25 Financial Report and update signature card unanimously approved as submitted (Motion made by Rodriguez /2<sup>nd</sup> by Burroughs).

#### Business Items:

- Report out on CRCEA Conference to Board of Directors – Treasurer St. Marie – Lori reported out for Richard. Instead of two annual conferences, there will only be one in person conference and one zoom training conference offered. We are on the host committee for the 2027 conference.
- PGA/AMBA update: President Norman. Other counties have signed agreements. Draft agreement with edits was sent out with this agenda for board review. Motion was made to have legal review of the contract with proposed edits. Once reviewed the board will determine if we

PO Box 3605  
Merced CA 95344  
(209) 769-5556

[www.remcomerced.com](http://www.remcomerced.com)

A 501(c)(7) Non-Profit Corporation, dba REMCOAI  
Tax-ID # 46-4225341



need to move forward with a revised contract or if we can proceed without a contract. Gloria will ask her husband to review. Mary indicated she knew other attorneys who would also review if he was not able.

- Action Item: Seek legal review, approve 1 hour cost (if needed) unanimously approved (Motion made by Brooks /2<sup>nd</sup> by Solis).
- March 10, 2026– Program topic/ speaker - Director Gloria Keene has secured Jim Price who will address long-term care coordination in your home.
- Newsletter format – President Norman will revise the format for the newsletter, so it is easier to read. She has researched and there is no additional cost to the format change.
- By-laws – Secretary Rodriguez will do additional research on the requirements of what items need to be in our by-laws, suggest edits, and bring back to the board for input.
- Scholarship applications: the board reviewed the form, made suggestion to ensure that full-time student was defined as 12 units. We will keep the amount unchanged at \$1,000, but the committee has discretion to increase the number of scholarships issued, up to 10, if warranted by the number of highly qualified applicants, deadline for submitting applications will be 3/31/26. Updated form will be placed on website by 1/20/26. Since Richard took a full-time job, Mary Brooks will chair the scholarship committee.
- Action Item: increase the number of scholarships approved, at the discretion of the committee (up to 10) unanimously approved (Motion made by Burroughs /2<sup>nd</sup> by Castaneda).
- Social Ideas/Activities – Michle shared information on Best Tours and Travel for consideration for trips. Lori will give information to Kelly to follow up. The Roger Rocka Dinner Theater production of Mary Poppins is on March 1<sup>st</sup>. We need 20 attendees to sign up to get the \$5 discount per ticket. Dartine will look into transportation, with REMCO providing \$20 per member (not guests) to subsidize the cost of attendees.
- March 10, 2026: Guests from Merced County Human Resources (Amy, Mai) and from MercedCERA have been invited.
- Winner of the \$50 quarterly draw for March 10, 2026, General Membership Meeting – President Norman will draw before the meeting and announce at the meeting
- March 10, 2026, Menu /President Norman – the group discussed the menu for the 2026 meetings at the Elks. Pork loin, Teriyaki Chicken, tri-tip, and Turkey (Dec) was chosen, final menu items will be at the discretion of Elks.

PO Box 3605  
Merced CA 95344  
(209) 769-5556

[www.remcomerced.com](http://www.remcomerced.com)

A 501(c)(7) Non-Profit Corporation, dba REMCOAI  
Tax-ID # 46-4225341



- Free lunch ticket for new members for the next membership meeting. President Norman and created the tickets and will mail them out to new members (4 so far) and will provide a list to the registration desk. New members will be instructed to bring the ticket with them to the meeting, and they must RSVP for the meeting. Lori will get the February membership list out to Michle for the registration table.
- March 10, 2026, General Membership Meeting: confirmed Lola Barnett reservations, Director Michle Burroughs registration desk, Cindy Ramirez prize tickets
- Vacancies: one Director vacancy – President Norman
- The board agreed to start communicating by text. Secretary Rodriguez will send out the contact list to the board.
- 2026 General Membership meetings: March 10, June 9, Sept 8, Dec 8 (second Tuesday of the month) – Reminder that the cost per person increased to \$10 for members, \$15 for guests. President Norman will add a note to members to make reservations, or they may not get a meal ticket, since we have been having people show up without a reservation. This will ensure that those who reserved a seat will be served a meal.
- **Other business:**
- Secretary Rodriguez set up a REMCO email for communications to the board. This will be posted on the website. [remcboard@gmail.com](mailto:remcboard@gmail.com)
- President Norman reminded everyone that the elections for Directors will be in September, the June meeting will be the deadline for interest in order to be placed on the ballot
- Nomination form for non-profit of the year will include a disclaimer that states the organization must use the funds in Merced County. A tax ID # will be included on the nomination form and the form will be placed on the website.
- Meeting adjourned 11:00 am

PO Box 3605  
Merced CA 95344  
(209) 769-5556

[www.remcomerced.com](http://www.remcomerced.com)

A 501(c)(7) Non-Profit Corporation, dba REMCOAI  
Tax-ID # 46-4225341